

WESTBROOK LAKES HOMEOWNERS ASSOCIATION
Board of Directors Monthly Meeting
Wednesday, May 23, 2018

Pursuant to Section Six, 6.2, of the By-Laws of Westbrook Lakes Homeowners Association, Inc., the Board of Directors' meeting was duly called and held on the above date at SCS Management Services, located at 7170 Cherry Park Drive, Houston, TX 77095. The meeting was called to order at 6:41 pm.

Present: Rachel Leclair, President
 John Lella, Vice-President
 Jill Penn, Secretary
 Vince Castro, Treasurer
 Morley Lee, Director

Absent:

Managing Agent: Tammi Norris, SCS Management Services, Inc.

EXECUTIVE MEETING SUMMARY (6:41 – 6:54 PM)

Call to Order: Meeting was called to order at 6:41 pm.

Board Referral: The Board Referral list for deed restriction enforcement was reviewed. Discussion followed.

Collections: The Attorney Status Report was reviewed with no action needed at this time.

The Board adjourned the executive meeting and reconvened into general session at 6:54 PM.

MINUTES: The minutes of April 18, 2018 meeting were reviewed. Motioned made to approve the Minutes with corrections. The motion was seconded, all were in favor.

HOMEOWNER/GUEST:

None

ACTION TAKEN OUTSIDE OF MEETING:

None

COMMITTEE REPORTS:

Neighborhood Events: Community garage sale date is April 28 and May 5 is back up.

Pool: Pool opening party with food and activities. Section of fence needs to be put in storage room. Pool plaque installed with pool hours. Picnic tables need replacing. Two will be ordered. Boars will select outdoor fans for installation. Contact attorney and insurance agent on liability to adding pool slide.

Lake: Quote cost to restock the fish and removal of trash. Contact MUD for proposal on dredging.

Landscape: Flowers installed at entrance. Yard of the Month begins May 1, 2018 Check irrigation timing and zoning.

NEW BUSINESS:

No new business was discussed.

UNFINISHED BUSINESS:

2018 Landscape Contract: Revision needed on contract and mow map.

SCS Mgt Contract Renewal: Further Board Review needed.

ADJOURNMENT:

There being no further business to come before the Board, the meeting was adjourned at 9:00 PM.

The next meeting is scheduled for Wednesday, June 20, 2018.

ATTEST Jill Lenn

DATE 6/20/18