

WESTBROOK LAKES HOMEOWNERS ASSOCIATION
Board of Directors Monthly Meeting
Wednesday, April 18, 2018

Pursuant to Section Six, 6.2, of the By-Laws of Westbrook Lakes Homeowners Association, Inc., the Board of Directors' meeting was duly called and held on the above date at SCS Management Services, located at 7170 Cherry Park Drive, Houston, TX 77095. The meeting was called to order at 6:39 pm with quorum established.

Present: Rachel Leclair, President
John Lella, Vice-President
Jill Penn, Secretary
Vince Castro, Treasurer
Morley Lee, Director

Managing Agent: Tammi Norris, SCS Management Services, Inc.

EXECUTIVE MEETING SUMMARY (6:39 – 6:46 PM)

Call to Order: Meeting was called to order at 6:39 pm.

Board Referral: The Board Referral list for deed restriction enforcement was reviewed. Discussion followed.

Collections: The Attorney Status Report was reviewed with no action needed at this time.

The Board adjourned the executive meeting and reconvened into general session at 6:46 PM.

MINUTES: The minutes of February 27, 2018 meeting were reviewed. Motioned made to approve the Minutes without correction. The motion was seconded, all were in favor.

HOMEOWNER/GUEST:

None

ACTION TAKEN OUTSIDE OF MEETING:

All Play playground equipment purchase and installation contract approved via email.

COMMITTEE REPORTS:

Neighborhood Events: Community garage sale date is April 28 and May 5 is back up.

Pool: Pool opens Memorial Day weekend. Contact Brooks on offering swim lessons in the morning and start date for pool opening prep.

Lake: Lake Pump is working and lake looks good. Quote cost to restock. Contact MUD for proposal on dredging.

Landscape: Ask Gruene to install flowers at entrance. Yard of the Month begins May 1, 2018.

entrance

NEW BUSINESS:

No new business was discussed.

UNFINISHED BUSINESS:

Pool Pipe Burst Repairs and Insurance Claim: Repairs are complete and claim sent to insurance.

2018 Pool Contract: Contract will be review for signature.

2018 Landscape Contract: Revision needed on contract and mow map.

Mosquito
2018 Mosquitp Fogging Contract: Contract signed.

ADJOURNMENT:

There being no further business to come before the Board, the meeting was adjourned at 8:34 PM.

The next meeting is scheduled for Wednesday, May 16, 2018.

ATTEST *Jac Kern*

DATE *5/23/18*